



Your Taxes, Mastered.

*Understand, file and lower your taxes,
with artificial intelligence.*

10 prompts to understand, file, lower,
plan ahead and resolve.

Free for the SYSTINFO community



GOOD TO KNOW

A guide, not your tax office.

Facing taxes, many go in blind, caught between jargon and the fear of a mistake. Assistants like ChatGPT, Gemini or Le Chat decode a notice, explain a box and spot forgotten reliefs, without replacing the tax office or a qualified adviser. Three reflexes first.

- **The AI does not know your country's rules**

Brackets and boxes differ from one country to the next, and change every year. Always check on the official tax website.

- **Never paste sensitive data**

Tax ID, bank details, named salary: replace them with brackets before pasting any document.

- **The last word is the official one**

An adviser or the tax office confirm what applies to you. The AI prepares and clarifies, it does not decide.

The right reflex: the AI prepares your steps, you confirm on the official tax website.
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THE METHOD

Five moves, ten prompts.

Mastering your taxes comes down to five moves: understand what the tax office says, file without error, lower your bill with the right reliefs, plan ahead so you never just cope, and resolve a problem fast. Ten prompts, two per move.

*Every prompt follows the same recipe: Role, Context, Task, Format.
Copy the structure, change the brackets.*

01 Understand

· 2 prompts

02 File

· 2 prompts

03 Lower

· 2 prompts

04 Plan

· 2 prompts

05 Resolve

· 2 prompts



The Notice Decoded

PROMPT TO COPY

Role: you are a patient, plain-speaking tax adviser.

Context: I received a tax notice I barely understand:

[paste the text or the amounts].

Task: explain what it actually says.

Format: each line in plain words, what I must do and by when, and a reminder that you estimate without knowing my exact tax situation.

What you get

An opaque letter finally readable. Understanding what your notice asks turns dread into a clear, simple next step.



The Jargon Cleared

PROMPT TO COPY

Role: you are a translator of tax language.

Context: I am stuck on terms in my return
[bracket, allowance, withholding, tax credit].

Task: explain each word with an example.

Format: each term defined in one plain sentence, a
worked example, the common misunderstanding, and
what changes from one country to another.

What you get

The vocabulary that blocked you, now clear. When the words
stop scaring you, filing becomes a simple formality.



Income Sorted

PROMPT TO COPY

Role: you are a tax preparation assistant.

Context: I must declare [wages, rent, self-employment, other]: [give the details].

Task: help me sort my income by category.

Format: a table per income type, the documents to gather for each, the common omissions, and a reminder to check my country's rules.

What you get

Your income sorted with nothing missed. A tidy return upfront means fewer errors and no missing document on filing day.



The Return Prepared

PROMPT TO COPY

Role: you are a tax return guide.

Context: my situation is [single or family, children, status, country] and here are my figures.

Task: list the steps to file without error.

Format: the likely boxes to fill, the order of steps, the proofs to keep, and a reminder to confirm on the official tax website.

What you get

A clear path from start to submit. You move step by step, without fear of ticking the wrong box or missing a document.



Deductions Spotted

PROMPT TO COPY

Role: you are an expert in tax reliefs.

Context: my year looked like [donations, childcare, home works, studies, home help].

Task: tell me which reliefs I might be forgetting.

Format: the credits and reliefs to explore, the condition for each, the proof to keep, to be confirmed against the official rule.

What you get

The money many leave on the table. Spotting one forgotten relief can win back a sum you thought was gone.



Deductible Expenses

PROMPT TO COPY

Role: you are an analyst of deductible expenses.

Context: my activity is [employee, self-employed, landlord] and here are this year's expenses.

Task: tell me which ones may be deductible.

Format: my expenses sorted into likely deductible, doubtful, not deductible, the proof for each, and a reminder to validate with a professional.

What you get

Your spending run through a sieve. Knowing what is deductible spares you from paying tax on sums the rule lets you subtract.



Tax Estimated

PROMPT TO COPY

Role: you are a plain-speaking tax simulator.

Context: this year I expect [income, family status, country]: [give the figures].

Task: help me estimate what I will owe.

Format: an estimate as a range, the calculation explained step by step, what would change it, and a reminder that only the official amount counts.

What you get

No more nasty surprise at year end. Estimating your tax early gives you time to set money aside and adjust.



Deadlines Kept

PROMPT TO COPY

Role: you are a tax calendar assistant.

Context: I must handle [filing, payments, instalments] in [my country] and I keep forgetting the dates.

Task: help me miss no deadline.

Format: a calendar of key steps, a reminder before each date, what happens if I am late, and a reminder to check the official dates.

What you get

No more penalty for a slip. A clear calendar spares you late-payment surcharges that cost dearly for nothing.



The Error Fixed

PROMPT TO COPY

Role: you are a tax correction adviser.

Context: I spotted an error on [my return or my notice]: [describe the error].

Task: explain how to correct it.

Format: the steps to amend, the deadline I have, the tone to take with the tax office, and a reminder to keep proof of my request.

What you get

A mistake caught in time. Fixing it fast and cleanly stops a simple slip from becoming a tangled case.



The Appeal Filed

PROMPT TO COPY

Role: you are a writer of tax letters.

Context: I dispute [an amount, a penalty] or I ask for [a payment plan]: [my situation].

Task: draft my message to the tax office.

Format: a clear, polite letter, the arguments in order, the documents to attach, and a reminder to check the official appeal route and its deadlines.

What you get

The right words to the right desk. A clear, well-argued appeal boosts your chances of being heard, without hours of effort.



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